

Auto Claim Checklist

If an accident occurs:

- Call the police from accident scene.
- Obtain the following information prior to leaving the scene:
 1. Names and contact information of all drivers, passengers and witnesses.
 2. Insurance information for all parties involved.
 3. Year, make, color and license plate number of all vehicles.
 4. Crash report number and Police Officer's name, badge number and phone number.
- Do not discuss the details of the accident with anyone but the investigating police officer.
- Call our office and ask to speak to a Claims Manager (800-229-5266).

What you can expect:

- Our Claims Manager will promptly report the claim to your insurance company.
- Expect contact from a Claim's Adjuster within 48 hours.
- An appraisal of your vehicle damages will be scheduled, if necessary.
- We will pay your loss promptly in accordance with policy terms and conditions.